

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
June 27, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242

Present:

Ronald Hall, Vice Chairperson
Nabih Ayad, Secretary (arrived at 2:20 p.m.)
Marvin Beatty (arrived at 2:06 p.m.)
Irma Clark-Coleman
Dr. Curtis Ivery
Mark Ouimet

Excused: Michael Garavaglia, Chairperson

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Dr. Curtis Ivery

Ayes: Clark-Coleman, Hall, Ivery, Ouimet

Nays: None

Motion approved.

- A. Approval of Minutes from May 16, 2018 Board Meeting
- B. Approval of Minutes from May 16, 2018 Closed Session
- C. Resolution No. 18-53 approving Contract No. S09-190 (Amendment 1) with Delta Air Lines, Inc. (Lease Agreement for Hangar Building 536 and Cargo Building 536A)
- D. Resolution No. 18-54 approving Contract No. 1800221 with Fortbrand Services, Inc. (Vammas Snow Removal Parts and Repair Services)
- E. Resolution No. 18-55 approving Contract No. 1800208 with JCL Equipment Company, Inc. (Paint Striping Equipment Maintenance and Repair Services)

- F. Resolution No. 18-56 approving Contract No. 1800183 with Tyco Fire & Security (US) Management Inc. dba Johnson Controls Fire Protection LP (Fire Alarm and Fire Suppression System Maintenance and Related Services)
- G. Resolution No. 18-57 approving Contract No. 1800215 with Shaw Systems and Integration (Crash System Hardware)

III. New Business

- A. Resolution No. 18-58 approving Contract No. 1800224 with Skidata, Inc. (Parking Access and Revenue Control System)

Motion by Mark Ouimet; Supported by Irma Clark-Coleman
Ayes: Clark-Coleman, Hall, Ivery, Ouimet
Nays: None
Motion approved.

- B. North Terminal Multi Food & Beverage Concessions

Presentation given by Greg Hatcher, Director of Concessions, and Faye Northey, Procurement Senior Solicitation Manager

Board Members Ayad and Beatty arrived during this presentation.

- 1. Resolution No. 18-59 approving Control No. 1800222 for the Concession Transition Plan 2018 (Food & Beverage Concessions at North Terminal)

Motion by Mark Ouimet; Supported by Marvin Beatty
Ayes: Ayad, Beatty, Clark-Coleman, Hall, Ivery, Ouimet
Nays: None
Motion approved.

- 2. Resolution No. 18-60 approving Contract No. 1800233 with DTW North Partners, LLC (Opportunity 1)

Motion by Mark Ouimet; Supported by Nabih Ayad
Ayes: Ayad, Beatty, Clark-Coleman, Hall, Ivery, Ouimet
Nays: None
Motion approved.

- 3. Resolution No. 18-61 approving Contract No. 1800235 with Host International, Inc. (Opportunity 3)

Motion by Mark Ouimet; Supported by Nabih Ayad
Ayes: Ayad, Beatty, Clark-Coleman, Hall, Ivery, Ouimet
Nays: None
Motion approved.

4. Resolution No. 18-62 approving Contract No. 1800236 with McDonald's USA, LLC (Opportunity 4)

Motion by Mark Ouimet; Supported by Ronald Hall
Ayes: Ayad, Beatty, Clark-Coleman, Hall, Ivery, Ouimet
Nays: None
Motion approved.

5. Resolution No. 18-63 approving Contract No. 1800237 with NAC-MAC Concessions, LLC (Opportunity 5)

Motion by Mark Ouimet; Supported by Ronald Hall
Ayes: Ayad, Beatty, Hall, Ivery, Ouimet
Nays: Clark-Coleman
Motion approved.

IV. Information Items

- A. Report from Interim Chief Financial Officer (CFO), Istakur Rahman
- B. Report from Interim Chief Executive Officer (CEO), Genelle M. Allen
 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

Ronald Hall opened the floor for Public Comment at 3:12 p.m.

1. Justin Johnson – SEIU Local 1
2. Jasmine Hall – DFS
3. Calvin Gibbs – UNITEHERE Local 24
4. Christina Naylor – Delaware North Companies

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, July 18, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242

VII. Adjourn

Motion to adjourn by Mark Ouimet; Supported by Irma Clark-Coleman
Meeting was adjourned at 3:24 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 MAY 2018

NEW EXPENSE CONTRACTS

Contractor	Scope of Procurement	Contract Amount	Term	Procurement Method
Marsh Power Tools	To purchase electric power tools and related parts and supplies for the Maintenance Department at Detroit Metro Airport.	Not to Exceed \$50,000.00	2/26/18 - 2/25/23	Solicitation for Quotes
Par-Kut International, Inc.	To purchase two (2) portable security booths for the Security Department at Detroit Metro Airport.	\$80,950.00	5/15/18 - 5/14/19	Solicitation for Quotes
Chemtek, Inc.	To purchase runway rubber removal chemical on an as-needed basis for Detroit Metro Airport.	Not to Exceed \$100,000.00	5/1/18 - 4/30/19	Request for Bids

AMENDED EXPENSE CONTRACTS

Contractor	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Axon Enterprise	To purchase tasers and related supplies for the Airport Police Department through the State of Michigan cooperative purchase arrangement #071B4300067.	\$63,600.00	N/A	7/24/15 - 3/11/17, with four one-year renewal options. <u>1st Renewal:</u> 3/12/17 - 3/11/18 <u>2nd Renewal:</u> 4/23/18 - 3/11/19	Renewal (Cooperative)
Nemeth Law, PC	Exercised the second and final renewal option for employment and labor law legal services for the Airport Authority (<i>This has a combined contract amount with Keller Thoma P.C.</i>)	Combined Not to Exceed \$650,000.00	N/A	8/21/14 - 8/20/17, with two one-year renewal options. <u>1st Renewal:</u> 8/21/17 - 8/20/18 <u>2nd Renewal:</u> 8/21/18 - 8/20/19	Renewal (RFP)

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
 CONTRACTS APPROVED AND EXECUTED BY CEO
 MAY 2018

AMENDED EXPENSE CONTRACTS CONTINUED

Contractor	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Corby Energy Services, Inc.	<p>Installation of electrical duct bank and primary cable at the fuel farm at Detroit Metro Airport.</p> <p>This amendment includes adding flowable fill at new transformer to fill the void, extend secondary conductors to terminate on the new transformer, remove and replace various cables, change racking material from stainless steel to fiberglass, adjustments of estimated quantities to actual quantities installed in the field.</p>	\$349,132.53	\$34,686.03 <i>(Total Contract Amount including this Amendment is \$383,818.56)</i>	8/16/17 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1
Ajax Paving Industries, Inc.	<p>Reconstruction of Runway 4L/22R and Taxiways at Detroit Metro Airport.</p> <p>This amendment includes adjustments to milestone duration and final installed quantities.</p>	\$1,832,326.99	\$74,208.42 <i>(Total Contract Amount including all Change Orders is \$1,758,118.57)</i>	6/17/15 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #2
Angelo Iafrate Construction Co.	<p>Improvements to Lucas Drive at Detroit Metro Airport.</p> <p>This amendment balances the contract to the actual quantities installed, eliminates landscaping, adds additional chain link fence swing gates, improves National Car Rent-a-Car driveway, completes lighting controller upgrades, installs temp. safety fence, installs temp. overhead wiring to maintain the existing lights, installs a new booth, relocates some AT&T lines, installs underground security ductbank, removes and reworks feed to security camera, and incorporates a new electrical meter, etc.</p>	\$3,548,845.37	\$48,916.70 <i>(Total Contract Amount including all Change Orders is \$3,597,762.07)</i>	4/19/17 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
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AMENDED EXPENSE CONTRACTS CONTINUED

Contractor	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
North American Dismantling Corporation	<p>Demolition of the Berry Terminal at Detroit Metro Airport.</p> <p>This amendment includes adding professional engineering and construction management for the fiber/electric re-route, utility changes, and to add an extension of 80 days to the substantial completion and final completion dates.</p>	\$2,527,050.95	\$175,107.04 <i>(Total Contract Amount including all Change Orders is \$2,702,157.99)</i>	3/16/16 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #1
Roncelli, Inc.	<p>Construction services for the new Airport Authority Administration Building at Detroit Metro Airport.</p> <p>This amendment includes the additional labeling of fire protection piping and components, stabilizing half-walls located on the common wall of the North Terminal and the Administration Building on the 3rd and 4th Floors, addition of a block wall opening for proper return air in Lab Room 1026, change cable tray to three 4" conduit above 2nd Floor Lobby drywall and ceiling, reroute drainage pipes serving the seven computer room air conditioning units, door hardware revisions, sensors added for Shooter Detection System, additional component communication pathways reconfigured and installed, etc.</p>	\$20,238,255.75	\$765,252.88 <i>(Total Contract Amount including all Change Orders is \$21,003,508.33)</i>	2/17/16 and terminating upon final payment for all required services.	Amendment (RFB) Change Order #4

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE
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REVENUE CONTRACTS

Contractor	Contract Description	Revenue	Term
Regents of University of Michigan, a constitutional corporation on behalf of its Autonomous Aerial Vehicle Team	Short Term Hangar License Agreement for Hangar 1 - Bay 2 at Willow Run Airport.	N/A	2/17/18 - 2/18/18 3/3/18 - 3/4/18 3/17/18 - 3/18/18 3/31/18 - 4/1/18 4/14/18 - 4/15/18
DHL Express (USA), Inc.	Lease Agreement for Building 714A at Detroit Metro Airport.	Total Revenue: \$72,000.00 (\$2,000.00 per month)	3/1/18 - 2/28/21
Kalitta Air, LLC	Short Term License Agreement for Hangar 1 - Bay 3 at Willow Run Airport.	Total Revenue: \$5,250.00 (\$875.00 per month)	4/1/18 - 10/1/18
Robakiewicz Farms	Land Lease for farming of Airport Authority land at Willow Run Airport for the 2018 farming season.	Total Revenue: \$21,600.00 (432 acres at \$50.00 per acre)	4/24/18 - 12/31/18
PrimeFlight Aviation Services, Inc.	Non-Exclusive License to Conduct Commercial Aviation Support Services at Detroit Metro Airport.	7% of Licensee's monthly gross income from all its operations, plus seven cents (7¢) per gallon for all jet fuel, aviation gasoline, automotive fuel or fuels of any kind sold and seven cents (7¢) per gallon for all aircraft lubricating oil, automotive oil and petroleum products sold.	5/9/18 - 5/8/23

ATTENDANCE RECORD

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Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Stephanie Williams	STEPHANIE 745@gmail.com	DFS		313- 883-3643
Reginald Kennedy	Shanika Washington@yahoo.com	DFS		313- 399-9176
EUGENE HAMIL		PBS.		313-772-6694
Keyajah Shelton	Keyajah Shelton 88@gmail.com	PBS		313-828-8620
Danielle Rollins		PBS		734-334-7097
RONALD RANDALL	SOUTHGATE	P.B.S.		
Annette Bell	DetroitBell82@gmail.com	HMS HOST Starbucks		313-918-7315
Rennette Thornton	R.Thorn0803@gmail.com	P.B.S		989-443-0989

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Jackie Krifish	300 River Place	Unitehere Local 24	Director	248-974-1407
Loni Ballard	Ballard.associates llc@gmail.com	Paradies Lazarus	SVP	313-399- 5627
Jordan Wynn	jordan.wynn9@aatt.net	Delta United local 24	Cashier / Food Prep	313-320-0561
TRACY LEONARD	Simba Sunshine ^{XAA}	#24	Server	(7) 377-4436
Kim v William	Kim William 5875@gmail.com	SEIU		313-854-5878
Christina Naylor	cnaylor58@gmail.com	#24	Bartender	313-648-5038
Antoni Israh Collins		DNC	Co/C	864-208-7040
Calvin Gibbs	kevanmanuel40@aatt.net	Areas	Server	313-585-4590
Heather Kachigian	hkachigian@gmail.com	DNC	Server	734) 341-2552

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Briana Lahl	briana.lahl@gmail.com	Agess		(313) 492-2314
Joe McCabe	Joe.mccabe@wcaa.us	WCAA	Dir. of Maint	734-942-0123
Tom McCarthy	TOM.MCCARTHY@WCAA.US	WCAA		
Wendy Sutton	wendy.sutton@wcaa.us	WCAA	BD/VE	77233
Claire Akoko	- - -	- - -	- - -	58227
Tom Kalbfleisch		WCAA	IA	
Greg Hatcher	GREG.HATCHER@WCAA	WCAA	Dir. CONCESS	X 23663
Samir Mashni	swmashni@gmail.com	MCE	V - Pres	734-673-2745
ERICA DONERSON	erica.donerson@wcaa.us	WCAA	Dir.	

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Stephanie Tilley	Stephanie.Tilley@areas.com	Areas USA	Office Manager	734-442-5761
Bob BEAUGRAND	bbeaugrand@NACE-intl.com	NACE	owner	313.300.2695
Brent Beutler	Bbeutler@Avflight.com	AvFlight	Manager	810-962-0260
Angela franco				
Myrna Mendez	myrnawmendez@comcast.net	FWD Ent.	President	
Brandi Hoddaway	brandi.hoddaway@wcaa.us	WCAA	FOIA + Records mgmt coordinator	X77237
Andrea Bomicia	andrea.bomicia@wcaa.us	WCAA	Legal Assistant	X77105
Kristy Exner	Kristy.exner@wcaa.us	WCAA	Dep Director Authority Governance	X72223
Starr Chapo	starr.chapo@wcaa.us	WCAA		X77093

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James J. Montemery	James.montemery@wcaa.us	WCAA	VP - OPS/MX	216 225 0921
MIKE O'SULLIVAN	mike.osullivan@wcaa.us	WCAA	DIR - PDTC	247-7917.
STACI SAKER		WCAA	Dep Dir Conc.	5-8782
J.P. Minear	john.minear@wcaa.us	WCAA Planning	Dep. Dir.	734-247-7370
Carol Steffani		WCAA-TS	CIO	
Onnie Jacque	onnie.jacque@wcaa.us	WCAA	General Counsel	
Faye Northey	Faye.northey@wcaa.us	WCAA	Procurement	
Amal Hachem	amalh@midfieldconcession.com	MCE	Dir. of Admin	248 390 1893
Andrew Weddig	andrew@hbfairports.com	DTW North Partners	CDO	312 405-0024

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Ryan Garza	lpgarzaCP@jakee.com	DNC - Local 24	Bartender,	717-575-5598
Analy Miller	analy143@aol.com	DNC Local 24	Server / Bartender	734-478-5796
Kerri Hartleb	kerrihartleb@yahoo.com	DNC Local 24	Server	313-334-0895
Ethel Zirkel		DNC Local 24		734-772-4897
Clare Lemasters	windomcs@yahoo.com	DNC Local 24	Bartender	734-366-5280
Karen Kwikuske	karenkwikuske@gmail.com	DNC Local 24	Server	313-205-1840
Jasmine Hall	Jasmine_hall9474@jakee.com	DPS	Sanitor	(313) 721-8761
Davyne Thoren	mzawendromatic13@gmail.com	DPS	Sanitor	(313) 334-1175
Justin Johnson	johnsonj@seiu1.org	SEIU		313-333-6772

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Josh Gunn	Joshua.Gunn@WCAA.VS	WCAA	L.O.B T.S.	734-619-9445
Corey Taylor	corey.taylor@seiu.org	SEIU Local 1		
DON WALSH	WALSHDONALD@Gmail	W/U	@WUWON	81
Tanya Allen	TanyaAllen00.H@gmail.com	APU	Partner	313 380 8229
Wael EL Tebeek	Wael@HBFairports.com	HBF APU	VP	843-290-8350
Robert Kuepert	robert.kuepert@chmshost.com	AFMS Host	Director of Ops	314-220-1550
KINOWA DAVIS	wdavis@wincoant.com WINCO	WINCO	PRES.	313-651-9120
Ebony Smith	Youniquessle@aol.com	Delaware North	Lead	(313) 575 0450
Lei Chen	chefleichen@netcom	DNC.-24	COOK	248-229-7575

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Julie Anders	a jaandassoc @	AJA & Host		734 252 6455
Angela Anders	gmail.com	↓		↓
Deb Procter		DELAWARE NORTH.		
Eric L. Mills		HMS Host	Prep	
Anthony S Smith		AREAS	prep	
AARON D. TERRY		DNC LOCAL 24	COOK	313-401-6821
Hersi Hughes		UNITE HERE! LOCAL 24	STAFF	313 259- 8497
Dorothy Hawkin		" "	" "	313 259 8483
Keith Underwood	JayUnderwood24@gmail.com	AREAS	COOK	313 2084101

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Monica Sawyer	DTW-Cbsawyer@nas.com	AREAS	Concept Mng	313/516/1125
Shane Bearden	Shane.bearden@nas.com	Area	Concourse Mng	313/672/0855
Chad Newton	chad.newton@wcaa.us	Public Safety	VP	313/649/6999
Tim CURRIER	TCURRIER@BHLAW.US.COM	ETHICS COUSEL	LAWYER	248-645-9400
Paul Dunn	pdunn@nace-intl.com	NACE	P.M	248-249-4911
Abeer Khattib	akhattib@cs.com	C/S Companies	PM	315/263/5627
Marla Throver	JamJomar@msn.com	McDonald's	CEO	313-930-2113
Joni DAVIS	JAMJOMAR@MSN.COM	"	V.PRES	313-3205799
JAMES THROWER	" "	" "	PRES	313-5871244

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Sarah Rosenthal	1234@kosenthoussarah@gmail		Server	513 268 2063
Terrance M		DFS	work	
Lynnd Shamiy		DFS	Cleaner	313-854-8622
Alkeem Burles		DFS	Cleaner	734-716-9693
LaSaundra O'neal		PBS		248-796-1742
Ronald Harrison		PBS		734-767-8728
Ulysses Hollowell		ISS	Cleaner	313-957-9283